

Job Description: International Collaborative Research advisor (M/F) for the Royal Higher Institute for Defence (RHID), Department Scientific and Technological Research of Defence (STRD)

Publication date : 24 July 2019

1. Job description and associated tasks

Employed within the management cell of the RSTD Department of the RHID, the successful candidate will be responsible for delivering assistance in the proposal development and the writing of mainly EU research project proposals in support of the recognized research entities of Belgian Defence (Royal Military Academy, Military Hospital Queen Astrid and the Defence Laboratories).

For this function, we are looking for a fulltime master's degree or PhD in Engineering (Applied Sciences, Engineering Sciences) or Economics.

The successful candidate will perform a mapping of EU funding opportunities and other funding authorities, identify calls for proposals relevant for the different Belgian Defence research entities and communicate those to the relevant stakeholders in due time (example: brokerage events, ...);

He/she will assist in setting up relevant consortia and finding partners for EU funding applications and introduce BE Defence research entities to relevant consortia and partners;

The successful candidate will assist the project proposal teams for the timely submission of project proposals funded by the EU/NATO, with the accent on specific work packages like project management, exploitation and dissemination or monitoring and evaluation. Proofreading and assessment of eligibility of the proposal as the grant evaluator would do are also part of these tasks;

The organisation of trainings and workshops designed to develop skills in turning EU funding application into a successful one is also part of the job;

The successful candidate will also assist in setting up a National Contact Point for the European Defence Fund by the time this will go into full effect (2021).

2. Required skills	
Technical skills:	<ul style="list-style-type: none"> • The applicant shall have a master's degree or PhD in Engineering (Applied Sciences, Engineering Sciences) or Economics; • Able to make a good analysis of the social-economic impact of research • Able to make a common sense analysis regarding financial, legal/ethical and human resources aspects related to research projects; • Computer skills, including internet navigation and various office applications, such as Word, Excel.
Specific requirement:	<ul style="list-style-type: none"> • The successful candidate has to be committed to confidentiality and exclusivity; • Therefore, he/she will have to obtain the required security clearance. The candidate must consent with the background check required to obtain this clearance, which will be performed by the Belgian Defence.
Personal skills:	<ul style="list-style-type: none"> • Ability to work independently; • Ability to work in a multidisciplinary team; • Good oral communication skills and the ability to negotiate with partners, diplomatic; • Ability to analyze and write analytical documents clearly and concisely. Structured, methodological approach to drafting and development of proposals; • Be prepared to travel (approximately 3 x/1 week per year).
Experience & other skills:	<ul style="list-style-type: none"> • Experience working on projects funded by EU and other donors related project submission, contracting, management and evaluation; • Proven experience in drafting winning proposals for projects funded by EU and/or NATO is an asset; • The applicant shall have excellent, proven, written and oral knowledge of English; • Knowledge of French or Dutch is an asset; • Flexibility is an asset.

3. Application
<ul style="list-style-type: none"> • Send a motivation letter, a CV and a scan of your ID card (both sides) to Mr Filip Martel (filip.martel@mil.be) and to Mr Thierry Deprez (Thierry.Deprez1@rma.ac.be) • Please mention clearly the reference of the "International Collaborative Research advisor" • Application deadline: 15 September 2019 • An interview (+/- 30min) will take place at the Royal Higher Institute for Defence located at the premises of the Royal Military Academy, Hobbemastraat 8, 1000 Brussels • The interview will be preceded by a practical case in proposal review (+/- 1h preparation). The result will be discussed during the interview.

4. Miscellaneous	
Point of contacts	<ul style="list-style-type: none"> • Concerning the job content: Mr Filip MARTEL (filip.martel@mil.be) • Concerning the recruitment modalities: Mr Thierry Deprez Thierry.Deprez1@rma.ac.be • For more information about the Royal Higher Institute for Defence, see http://www.irsd.be/website/index.php/ or can be obtained via the point of contact
Other	<ul style="list-style-type: none"> • Probable date of recruitment: to be agreed with the applicant. • Status: Fulltime employment based on open-ended contract with the patrimony of the Royal Military Academy (you will not be a civil servant). • Wage scale The successful candidate will be paid in accordance with the obtained and required academic degree: A11 (holder of a master degree in economics or (public) management)) A21 (Ir or holders of a Master's degree in Engineering) A22 (holders of a PhD related to one of the above cited possibilities) • Extra-legal benefits: <ul style="list-style-type: none"> • Possibility to obtain a bonus for bilingualism (Dutch/French); • Holiday allocation; • End-of-year bonus; • Hospitalisation insurance; • Free public transport (home-work commute); • Free access to the on-campus sport infrastructure; • On-campus restaurant and cafeteria. • Workplace: Royal Higher Institute for Defence, 1000 Brussels, meetings off campus, mostly in the Brussels area, occasional travels abroad (short trips of less than a week)